

# Online Courses Outside of Your Schedule Frequently Asked Questions

## **How do I request a course outside of my schedule on FVA?**

- Visit [FVA's website](#) for more details.

## **How do I request a course outside of my schedule on GAVS?**

- Make sure your parent/guardian completes the [GAVS Intent to Participate Form](#) on Infinite Campus Parent Portal. Students who do not have this form completed will have their GAVS courses automatically denied.
- Register for the course on the [GAVS website](#) by logging into your account and submitting your course request. (You will then have to wait for us to approve all requests...this may take up to a week or more depending upon breaks, etc.)
  - \*Please note: Students must register for the "A" and "B" of the GAVS year-long class to ensure they are able to enroll in both semesters of the course. Make sure to register for both at the same time.
  - A = 1st semester
  - B = 2nd semester
  - AB = both semesters taught in one semester (not recommended)
- Check your GAVS account to make sure everything is correct for both fall and spring, and pay for your course.

## **Why is my GAVS course request waiting review?**

- It usually takes 1-2 weeks for a GAVS course request to be reviewed, as multiple people must review your request. Please note, requests are not reviewed over weekends or breaks.

## **Why was my GAVS course request denied?**

- Check to make sure a parent/guardian completed the [GAVS Intent to Participate Form](#) on Infinite Campus. Students who do not have this form completed will have their GAVS courses automatically denied.
- Check to make sure you have the prerequisite for the course. Your course will be denied if you do not meet the prerequisite.

## **How do I add a course to my transcript?**

- Complete the [Transcript Course Addition Form Process](#) by the deadline.